

Georgia Conference on Information Literacy

Coastal Georgia Center, 305 Fahm Street, Savannah, GA

October 3-4, 2008

Please PRINT and fill out a separate form for each registrant.

Your registration fee includes conference sessions and materials, two continental breakfasts and a luncheon on Friday. A box lunch is available for Saturday for an additional \$10.00. Confirmations will be e-mailed.

- \$ 100 EARLY Registration Fee
- \$ 125 Registration Fee (beginning September 4, 2008)
- \$ 25 Friday Luncheon GUEST Fee
- \$ 10 Box Lunch Fee (Sat. Oct. 4)

First Name _____ Middle Initial _____

Last Name _____

Affiliation _____

- Home Work

Street Address _____

City _____

State _____ Zip Code _____

Daytime Phone _____

E-mail Address _____
(Required for E-mail receipt)

PAYMENT METHOD

- Personal check
- Company check
- Cash (in person only)
- VISA personal corporate
- Mastercard personal corporate

Account Number _____

Expiration Date _____

Cardholder's Name _____

MAIL TO: Continuing Education Center
Registrations, Georgia Southern University
PO Box 8124, Statesboro, GA 30460-8124

Registration Methods

• **Register Online at**
<http://ceps.georgiasouthern.edu/conted/infolit.html>

• **By Phone:**
Call 912.478.5551 and use a visa or mastercard. Speed up this process by completing the Registration Form and faxing it in first (912-478-0847) and then calling in your credit card information.

• **By Fax:**
Complete the Registration Form, copy as needed and return with your credit card number to 912.478.0847.

• **In Person:**
Come to the Registration area in the Nessmith-Lane Continuing Education Building. For Directions and Maps please access the website at <http://ceps.georgiasouthern.edu/nessmith-lanedirections.html>.

PAYMENT

We accept MasterCard, VISA, checks, money orders or cash (in person only). Make checks payable to: Georgia Southern University. Confirmations will be e-mailed.

REFUND POLICY

Refunds due to withdrawals take 2-4 weeks. If payment is made by credit card, your account will be credited. If you cannot attend, please send a friend or colleague in your place. Be sure to notify registration of any substitutions at 912.478.5551.

A \$10 processing fee is charged for all withdrawals received four weeks or more prior to the beginning of a program.

A \$20 processing fee is charged for all withdrawals received less than two weeks prior to the beginning of a program.

No refunds are given to registrants who fail to withdraw prior to the program.

SPECIAL ACCOMMODATIONS

For special assistance, please request accommodation needs 14 working days in advance of the program.