

**18<sup>th</sup> Annual Sport Management Conference**  
Coastal Georgia Center, Savannah, GA  
February 19 & 20, 2010  
<http://ceps.georgiasouthern.edu/conted/sportconference.html>

Please PRINT and fill out a separate form for each registrant.

**\$95 EARLY REGISTRATION FEE**  
(The registration fee covers a reception and banquet on Friday, breakfast and lunch on Saturday, all conference sessions and materials)

**\$125 REGISTRATION FEE** beginning February 8, 2010

*Colleges and universities receive one free registration for a faculty member for each group of 10 paid student registrations.*

**FAX: (912) 478-0847 OR PHONE: (912) 478-5551**

First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Last Name \_\_\_\_\_

Affiliation \_\_\_\_\_

Home  Work

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Daytime Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Evening Phone \_\_\_\_\_

FAX Number \_\_\_\_\_

E-mail Address \_\_\_\_\_  
*(Required for E-mail receipt and special door prize event)*

**PAYMENT METHOD** (Please make checks payable to Georgia Southern University)

- Personal check  Company check  
 Cash (in person only)  
 VISA  personal  corporate  
 Mastercard  personal  corporate

Account Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

Cardholder's Name \_\_\_\_\_

**3 EASY WAYS TO REGISTER**

1. Register Online at the website  
<http://ceps.georgiasouthern.edu/conted/sportconference.html>

2. By Phone (with VISA or MASTERCARD) call 912-478-5551 to register.

3. By FAX or Mail...  
Please complete the registration form and mail to:

**Continuing Education Center  
Registrations / Sport Management Conference  
Georgia Southern University  
P.O. Box 8124  
Statesboro, GA 30460-8124**

**FACULTY ATTENDING FREE**

Please contact Registration at 912-478-5551 to identify the faculty member(s) who will be receiving the free registration(s). In the event that registrations for your student group drop below 10 due to cancellations, the registration fee for that faculty member would then need to be paid.

**ADVANCED PAYMENT**

Your registration form can be processed at the \$95 early-bird rate as soon as full payment (personal or institutional check or credit card) is received. The \$95 rate expires at 5:00 pm Eastern Standard Time, February 9, 2010.

**LATE FEE**

Registrations received February 9, 2010 or later will be charged at the \$125 registration rate.

**WAITING LIST**

Registrations will be accepted on a first-paid, first-registered basis. Those who request registration after the conference is full will be placed on a waiting list.

**GROUP PAYMENT**

Purchase orders must be signed by AUTHORIZED OFFICIALS of universities/colleges. Payment by check or credit card (VISA or MasterCard) must be received by the deadlines listed above.

**GROUP REGISTRATION**

Universities/colleges registering as groups MUST provide the name, complete mailing address, e-mail and telephone number(s) for each group member when they pre-register.

**SUBSTITUTIONS**

Substitution requests must be made in writing to Sport Management Conference REGISTRATIONS, faxed to (912) 478-0847 and received prior to February 15, 2010. Please include the name of the person being replaced and complete registration information on the new registrant. After February 16, 2009, substitutions may be made ONLY at the conference; groups are responsible for securing complete payment.

**CANCELLATION POLICY**

Please notify Georgia Southern University if you are canceling your registration. Refund requests must be made in writing to Sport Management Conference REGISTRATIONS, faxed to (912) 478-0847. A refund of (\$50) is available until 5:00 pm Eastern Standard Time, February 8, 2010. A refund of (\$25) is available until 5:00 pm Eastern Standard Time, February 15, 2010. Cancellations received after February 15, 2010 will not receive a refund.

**SPECIAL ACCOMMODATIONS**

For special assistance, please request accommodation needs at least 14 working days in advance of the program.

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